ExpressServe

Report Claims Online for Expedited Processing

*Forgot your user ID or password?

Visit <u>www.fcci-group.com</u> > select Log in > New User Registration or Forgot Password

TO REPORT A CLAIM

- Visit www.fcci-group.com and click Login in the upper right to access ExpressServe^{SM*}.
- 2. Click Report a claim, once logged in.
- 3. Select the Click here link, next to report a loss online.
- 4. Enter your Business name and Date of Loss > click **Search**.
- 5. Click **Create Claim** next to the policy for which you need to report a claim.
- 6. Enter loss information > click **Submit Claim** (only once).

You will receive a confirmation screen with your claim number. Use the buttons available at the bottom of the screen to attach documents or submit another claim.

In addition, an email with the claim number will be sent to the reporter who submitted the claim. If a Workers' Compensation claim was submitted, the reporter will also receive a copy of the First Report of Injury in a separate email.

ADDITIONAL WAYS TO REPORT A CLAIM

EMAIL: <u>newclaim@fcci-group.com</u>

CALL: 800-226-3224, press 1 to report a claim **FAX:** 800-226-2003 for claim reporting only

800-226-3243 for other inquiries

For your benefit, please report your claim immediately.

FCCI Insurance Company and its subsidiary insurers of FCCI Insurance Group include Brierfield Insurance Company, FCCI Specialty Insurance Company, Monroe Guaranty Insurance Company and National Trust Insurance Company.



More than a policy. A promise. 800-226-3224 | www.fcci-group.com

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